

BOD Calender of Events

Year	Month	Day	Date	Primary Agenda / Task Topic	BOD Meeting	Location	Remarks
2010	July	Wednesday	21	Strategic Plan	Yes	Lockheed Martin	RI: All Board members
2010	July	Tuesday	27	Strategic Plan	Yes	Lockheed Martin	RI: All Board members
2010	July	Friday	30	2009 / 2010 C-Bar submission	No	E-mail	RI: Denise
2010	July	Friday	30	Complete & post program schedule(now due 8-8)	No	Web site	RI: Jean & Denise
2010	August	Saturday	7	1) Strategic Plan Performance Section _____ 2)- Marketing Plan _____ 3)- Balanced Scorecard _____ 4)- Budget Inputs _____ 5)- Education Dates _____ 6)- Data repository (now due 8-24)	Yes	Mount Vernon Inn	RI: All Board members
2010	August	Tuesday	17	1) Actuals for July performance metrics due to Bob- (applicable BOD members) 2) Education date calendar due from Jim- 3) Draft Marketing plan due from Dave _____ 4)- Sachin develops data repository per SP	No	E-mail	RI: Bob, Jim, Dave & Sachin
2010	August	Friday	20	1) Phil sends out Financials to board with July actuals 2) Bob sends out balanced Scorecard to the BOD with July actuals	No	E-mail	RI: Phil & Bob
2010	August	Tuesday	24	1) Approve strategic plan _____ 2) Approve annual budget _____ 3) Approve Marketing Plan (e-mail approval req'd) 4) Review July scorecard actuals 5) Approve Educational Plan calendar apv'd with date corrections 6) Finalize who we are sending to conference _____ 7) Review Web site data repository	Yes	Conference Call (details to follow)	RI: All Board members
2010	EO August	Various	31	Cvent Implementation (Jean)	No	N/A	Working through issues
2010	September	Tuesday	7	August scorecard updates due to Jaleo	No	N/A	
2010	September	Tuesday	7	PDE presentation slides due to Jaleo	No	N/A	
2010	September	Tuesday	28	Review survey questions	Yes	Virtual	RI: All Board members
2010	October	Various	16-20	International Conference & SE District Meeting - Vegas	No	Las Vegas	Attending: Bob Jaleo & Fred
2010	October	Tuesday	26	Review Sept metrics and APICS de-brief	Yes	Virtual	RI: All Board members
2010	November	Monday	15	IRS form 990	Complete	TBD	RI: Phil (Deadline is the 15th)
2010	November	Tuesday	16	Finalize survey questions	Yes	TBD	RI: All Board members
2010	December	Tuesday	7	Review bylaws	Yes	Bravos	RI: All Board members
2011	January	Tuesday	25	1) Finalize changes to bylaws _____ 2) Review mid year objective results	Yes	TBD (F2F)	RI: All Board members
2011	February	Tuesday	22	Nominating committee	Yes	TBD	RI: All Board members
2011	February	TBD	TBD	Southeast district meeting - New Orleans	No	TBD	Attending: TBD
2011	March	Tuesday	22	Assign nominating committee	Yes	TBD (Virtual)	RI: All Board members
2011	April	Tuesday	26	Committee elections	Yes	TBD(off-site)	RI: All Board members
2011	May	Tuesday	24	C-BOX My Chapter review	Yes	TBD	RI: All Board members
2011	June	TBD	TBD	Southeast district meeting - Miami	No	TBD	Attending: (~3TBD)
2011	June	Tuesday	28	Transition strategy	Yes	TBD	RI: All Board members

Note: Performance metric inputs are due at each PDM for the previous month