



Mid Florida Chapter #208
Board of Directors Meeting Notes
 Tuesday, May 19, 2009 – *Final*

In Attendance:	Via telephone	Absent:
		Jean Krupinski, Director at Large
	Fred – part of meeting	Denise Gillespie, Secretary*
Jo Fickes, Chapter President*		Fred Griffith, Director of Membership
Jim Pullin, Dir of Education		Troy Enz, Director at Large
Philip Van Dusen, Treasurer*		
<i>Paul Bragg – 2009/2010 BOD member</i>		
* Quorum = ½ of elected members of the BOD = 1.5, or 2 people		

The meeting was called to order at 6:15 p.m. by Jo Fickes.

Old Business

1. Meeting notes from the *April 7 meeting* were approved.
2. Final Revision of the Bylaws voted on at the 5/5/09 PDE.
 - 5/19/09 – Denise sent copy with formatting corrections.
 - After meeting -- 5/20/09 Jo e-mailed to APICS HQ
3. Nominating Committee
 - Updated 2009/2010 BOD roster e-mailed by Jo this past weekend.
 - i. Jim to talk with Bob Jallo about helping out with student chapter once we have an advisor or if there is any other area that Bob would like to assist.
4. Student Chapter
 - Nothing new to report on this. A follow-up email had been sent to Ross Hightower and Bob Szymanski; we can do nothing without a student advisor.
 - Scholarship for \$250 to be put in the 2009/2010 budget.
 - i. Criteria will be determined once chapter is fully established.
5. CBAR Update
 - Reviewed latest revision; once change needed to change starting membership number from 128 to 126.
 - i. Jo needs to e-mail Tawana to find out if the criteria for the membership retention will be changed due to the economy, etc...
 - ii. Jo needs to e-mail Tawana to find out how the points will be calculated for the student paper since it is no longer available.
 - iii. Jo to send an e-mail blast to members to ask if anyone had an article published
 - iv. Jo will e-mail Denise any updates.
 - v. Jo to e-mail Sherry Reeves to ask if MACF has any marketing analysis that our Chapter may use for CBAR.
6. Mini-Region/Multi Chapter Event
 - Denise sent out the email to Jax, FL West Coast, Space Coast and North Central FL.
 - FL West Coast is not interested, Jax is, Space Coast wants more info and NCFL no response.
 - Phil said he would help
7. Jim to contact Jerry Kilty to make sure that Jim is receiving updates on education

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- No update.
- 8. Paypal to be added to website.
 - Denise still to do - bank routing information now obtained.
- 9. Contact Jerry Ross at the Disney Entrepreneurial Center.
 - Jo spoke with Jerry and Jerry recommends a site tour.
 - Jo to e-mail Jim Jerry's contact information to set up the tour.
- 10. Learning Dynamics Information & SOP changes for Education
 - No update.

Director's Reports

District/National Update:

1. Fred and Paul to attend the June Southeast District meeting in Louisville, KY
 - Jo to e-mail Pam invitation to attend.
 - Roy already said he was unable to attend.
2. It was decided that the chapter doesn't have any students to recommend for conference.

Financial Report/Update:

1. Phil reported:
 - Cash in account = \$39,651
2. Updated Metrics were reviewed in detail. Phil to update and re-send for review.
 - 17 total classes offered and Jim to e-mail Phil the number of classes per month.
 - Jo to e-mail Fred to request the names of new companies that had members added.
3. 2009/2010 budget.
 - It was decided to add 2 CPIM classes, 1 CSCP class, and 1 Lean MFG. course for revenue. Jo to review with Malaina.
 - Need to budget \$1,000 in January 2010 for updated materials.

Membership Report/Update:

1. Fred reported that the new membership numbers were not out yet. He will publish virtually when they become available. Subsequent to the meeting he did this and the results are as follows:
 - We ended **April** with a Membership Count of **117**.
 - We lost 6 and gained 4 for a net loss of **2**.
 - *Membership charts are on the last page of these notes.*

Programs:

1. Jo gave an update.
 - PDE schedule for 2009 -2010 complete with the exception of May
 - Jo met with Malaina and Roy on 5/16/09 to transition programs and e-vite/e-mail blast.
 - Will now need to review with Jean due to latest BOD changes.
 - {Not moving to the big room at Dubsdread, and meals/contract with Dusdread set.}

Marketing:

1. Jo – PDE advertisement in the APICS magazine again this month.
2. CSCMP – it was voted on to coordinate joint meetings and to have website links.
3. Malaina - Newsletter issued in May.
4. Jo – Company coordinators contacted in May.



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Website:

1. Not discussed

Education

1. Compensation for instructors was discussed and some background information was provided.
 - There is disagreement on how instructors should be paid (Hourly or by course)
 - There is disagreement on if the fee should vary if taught weekly vs. in a given 8-hr day.
 - It has been suggested that we have a standard for how many hours each of the various classes should be delivered (i.e. BSCM no less than 24 hrs, no more than 32), but not everyone was in agreement.
 - i. It was suggested that we take this off line and Denise, Jim and Fred have a separate meeting and come to a consensus on this for presentation to the Board.
 - ii. Jim to schedule a meeting with Denise and Fred and if needed a separate BOD meeting to be held via conference call to discuss.
 1. will need a proposal for BOD to review
2. Other Open Educational Issues:
 - Locations to hold open classes have been suggested, including TracStar, Chep & the Disney Entrepreneur Center – Jim still to investigate
3. CBT for CSCP will have a favorable impact on how classes are scheduled.

New Business:

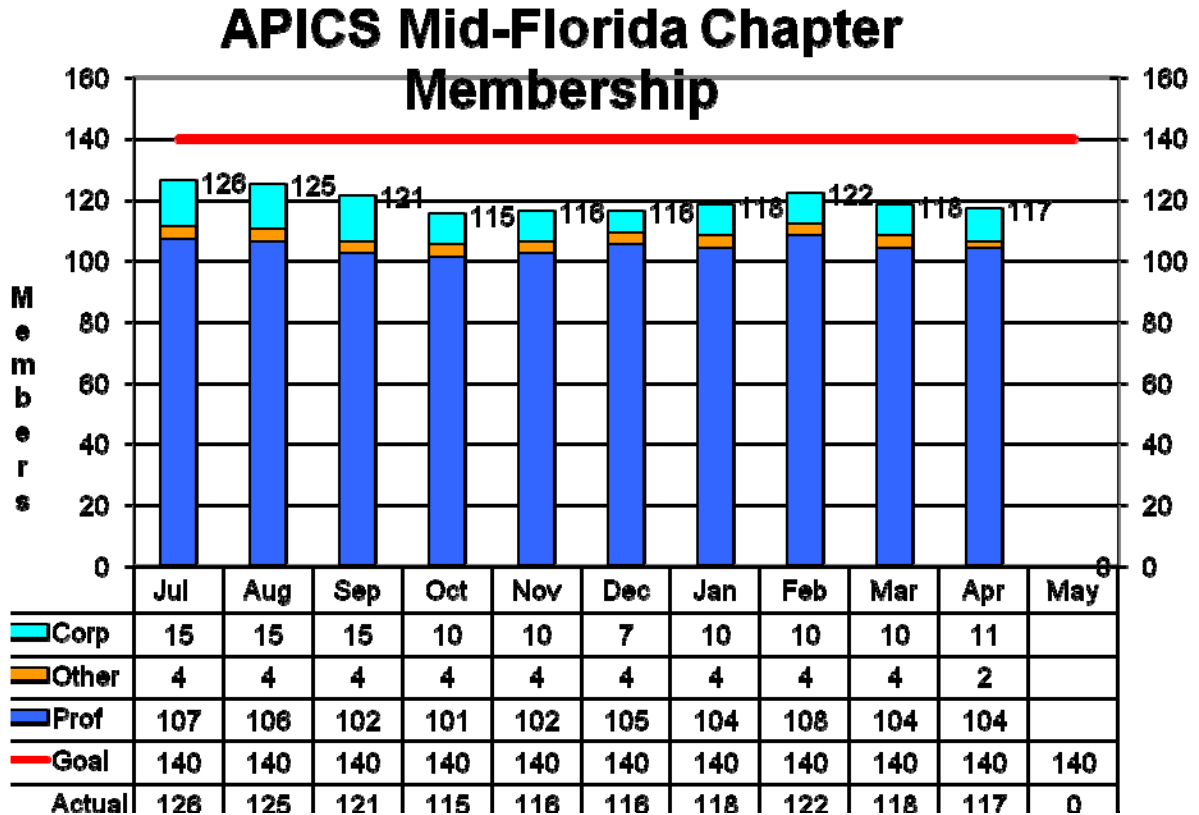
1. BOD voted Denise Gillespie as 2008/2009 volunteer of the year.
2. BOD voted to have a special recognition for Jim at the November PDE for his 20 years of service.
 - a. Need to ask Jim's past students to be present.
3. BOD voted to sponsor two 2008/2009 BOD members to attend the APICS conference in October 2009;
 - a. Jo to e-mail Denise and Fred to see if they want to attend.
 - b. Jim is unable and Phil attended in 2008.

Jo adjourned the meeting at 8:30 p.m.

Our next BOD meeting will be on Tuesday, June 16, 2009.

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Membership Numbers



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Membership Renewal Dates

